

# LACS Graduate Certificate Guidelines for Courses in Internship/Praxis (LACS 688) and Research Praxis (LACS 689)

## Registration Process

At the beginning of the semester in which they plan to take either course, graduate students should register for LACS688 or LACS689. Both of these courses are 3-credit offerings that do not involve classroom instruction. Only one is required for the certificate.

## Course Requirements

To receive credit at the end of the semester, students must complete the following:

### LACS688: Internship/Praxis

1. **Write-Up:** Submit a brief description of your internship or praxis experience. This should include a detailed account of the project you worked on.
2. **Hour Tally:** Provide a tally of the total hours spent on the experience, which should amount to 135 hours.
3. **Faculty Confirmation:** Ensure that your faculty supervisor emails the LACS Director to confirm your work, involvement, and the hours spent on the project.

Internship/praxis activities include, for example, involvement in academic programs, organizing and managing conferences, or coordinating performances.

### LACS689: Research Praxis

1. **Write-Up:** Provide a brief description of the research project you were involved in throughout the semester.
2. **Hour Tally:** Submit a tally of the total hours dedicated to the research project, amounting to 135 hours.
3. **Faculty Confirmation:** Ensure that your faculty supervisor emails the LACS Director to attest to your work, involvement, and the hours spent on the research project.

Research praxis activities include, for example, data gathering, paper writing, survey design, implementation, analysis, leading or analyzing focus groups, field research, ethnographies, or presenting research projects at conferences.

## Focus Requirement

Projects for both LACS688 and LACS689 must have a significant component (60% or above) focused on Latin America, the Caribbean, or their diasporas.

## Submission Details

- **Submission Deadline:** All materials must be submitted by the end of the semester.
- **Submission Method:** Email your write-up and hour tally to the LACS Director. Additionally, have your faculty supervisor email the confirmation directly to the LACS Director.

For any questions or further assistance, please contact the LACS Director.